## राष्ट्रीय प्रौद्योगिकी संस्थान, उत्तराखण्ड NATIONAL INSTITUTE OF TECHNOLOGY, UTTARAKHAND

Ref. No:- NITUK/2014/ A - 381

Date 18-11-121

## **CIRCULAR**

It has been brought to my notice that some members of faculty are making unnecessary/ unauthorized correspondence with other members of faculty.

It is enjoined that all faculties and officers report to the Director and hence are not answerable or accountable to each other in administrative matters.

Heads of the Departments and different In-charges shall act only as functional Heads to coordinate various activities.

Director

## Copy to:

- 1. All HODs/ In-charges / Officers for information & Circulation to the members working under them.
- 2. Guard file.