

राष्ट्रीय प्रौद्योगिकी संस्थान, उत्तराखण्ड
NATIONAL INSTITUTE OF TECHNOLOGY, UTTARAKHAND

Ref. No.NITUK/Estt./OO/2018/001/ A-844

Date: 10 JAN 2018

OFFICE ORDER

In pursuance to the Office Order No.NITUK/Estt./OO/2018/001/A-836 dated 09/01/2018 regarding delegation of financial powers, the following may be strictly observed to avoid any audit objection:

As per Rule 21 of GFR-2017 (Standards of financial propriety), every officer incurring or authorizing expenditure from public money should be guided by high standards of financial propriety. Every officer should also enforce financial order and strict economy and see that all relevant financial rules and regulations are observed, by his own office and by subordinate disbursing officers. Among the principles on which emphasis is generally laid are the following:

- (i) Every officer is expected to exercise the same vigilance in respect of expenditure incurred from public money as a person of ordinary prudence would exercise in respect of expenditure of his own money.
- (ii) The expenditure should not be prima facie more than the occasion demands.
- (iii) No authority should exercise its powers of sanctioning expenditure to pass an order which will be directly or indirectly to its own advantage.
- (iv) (iv) Expenditure from public money should not be incurred for the benefit of a particular person or a section of the people, unless –
 - a) a claim for the amount could be enforced in a Court of Law, or
 - b) the expenditure is in pursuance of a recognized policy or custom.

All payment should be done within 7-15 days after receipt of the bills.

Any audit or administrative lacuna or shortcomings or lapse arising therein will be sole responsibility of Officer concerned and suitable penalty will be imposed.

This is issued with the approval from competent authority.


Registrar

Copy to:

1. All concerned of the Institute – *through email*
2. All HoDs/Associate Deans/Section Heads
3. Assistant Registrar (Admin.)
4. PA to Director
5. PA to Registrar
6. Guard File-for record