

राष्ट्रीय प्रौद्योगिकी संस्थान, उत्तराखण्ड
NATIONAL INSTITUTE OF TECHNOLOGY, UTTARAKHAND

Ref. No.NITUK/Estt./OO/2018/001/ **A-888**

Date: **30 JAN 2018**

OFFICE ORDER

Office Order No.NITUK/Estt./OO/2018/001/A-836 dated 09/01/2018 regarding implementation of Delegation of Financial Powers, the said Office Order is hereby withheld with immediate effect and until further orders.

This is issued with the approval from the competent authority.


Registrar

Copy to:

1. All employees – through email
2. Assistant Registrar (Admin.)
3. PA to Director
4. PA to Registrar
5. Guard file – for record

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NATIONAL INSTITUTE OF TECHNOLOGY, UTTARAKHAND

Ref. No.NITUK/Estt./00/2018/001/A-836

Date: 9 JAN 2018

OFFICE ORDER

As approved by the Finance Committee & Board of Governors, Financial Powers to the following officials for approval of the expenditure, for which budgetary provisions are available, is hereby delegated:

S.No.	Designation	Approved Financial Power
01.	Registrar*	₹1,50,000/-
02.	Dean**	₹75,000/-
03.	HoD	₹75,000/-
04.	Deputy Registrar	₹50,000/-
05.	Assistant Registrar	₹25,000/-

* In the absence of Registrar, Deputy Registrar shall be delegated the financial power. He/she also may be authorized to draw the salaries of all employees (regular, contractual and outsourced) alongwith routine bills of essential services for he/she can sign the cheques for larger amount.

** In the absence of Dean, Associate Dean shall be delegated the financial power. Besides this, the imprest cash of ₹15,000/- may be permitted to Deans/HoDs/Section Heads.

All files shall be routed through Superintendent (Stores) => Superintendent (Accounts) => Pre-Audit and then Assistant Registrar (Accounts) before approval of the competent authority.

The exercising of above financial powers by the officials shall be followed strictly as per the provisions of General Financial Rules (GFR)-2017.

This is issued with the approval from competent authority.


Registrar

Copy to:

1. All concerned of the Institute – *through email*
2. All HoDs/Associate Deans/Section Heads
3. Assistant Registrar (Admin.)
4. PA to Director
5. PA to Registrar
6. Guard File-For Record