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NATIONAL INSTITUTE OF TECHNOLOGY, UTTARAKHAND

Ref. No. _____

NON-TEACHING

Date: _____

REQUEST FOR PERMISSION OF ONLINE OFFLINE FOR OUTSIDE EMPLOYMENT

(Only for online/offline submission of application, not for forwarding thereof)

Name: _____ Emp. Code: _____

Designation: _____ Matrix & Level: _____

Department/Section: _____ Date of Joining: _____

1. Name of the Post : _____ Dept. _____

2. Organization Name : _____

3. Mode of Selection : Direct Deputation On contract Other

4. Pay Matrix & Level : Matrix: ___ Level: ___ Basic Pay: ₹ _____ Category: _____

5. Last date of submission of application: _____

6. NOC required, if shortlisted: **Yes** **No** 6. Date of written/interview: _____

7. Number of permission taken during current calendar year: _____

8. Number of NOCs issued/applications forwarded during current calendar year: _____

(Note: Please enclose the copy of Advertisement (age, qualification, experience & post). Application shall not be entertained after passing of due date of application).

Forwarded to Establishment

Signature of Employee

Counter Signature of the HoD/Section Head/Coordinator

FOR ESTABLISHMENT SECTION USE ONLY

Particulars verified

Checked and verified

No. of request(s) _____

No. of NOCs issued _____

Junior Assistant (Estt.)

Superintendent (Estt.)

Asstt./Dy. Registrar (Estt.)

Forwarded Not Forwarded

Approved Not Approved

Registrar

Director

To
Asstt./Dy. Registrar (Establishment)