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**NATIONAL INSTITUTE OF TECHNOLOGY, UTTARAKHAND**

Ref. No. \_\_\_\_\_

**TEACHING**

Date: \_\_\_\_\_

**REQUEST FOR PERMISSION OF  ONLINE  OFFLINE FOR OUTSIDE EMPLOYMENT**  
(Only for online/offline submission of application, not for forwarding thereof)

Name: \_\_\_\_\_ Emp. Code: \_\_\_\_\_

Designation: \_\_\_\_\_ Matrix & Level: \_\_\_\_\_

Department: \_\_\_\_\_ Date of Joining: \_\_\_\_\_

1. Name of the Post : \_\_\_\_\_ Dept. \_\_\_\_\_

2. Organization Name : \_\_\_\_\_

3. Pay Matrix & Level : Matrix: \_\_\_ Level: \_\_\_ Basic Pay: ₹ \_\_\_\_\_ Category: \_\_\_\_\_

4. Last date of submission of application: \_\_\_\_\_

5. NOC required, if shortlisted: **Yes**  **No**  6. Date of written/interview: \_\_\_\_\_

7. Number of permission taken during current calendar year: \_\_\_\_\_

8. Number of NOCs issued/applications forwarded during current calendar year: \_\_\_\_\_

**(Note: Please enclose the copy of Advertisement (age, qualification, experience & post). Application shall not be entertained after passing of due date of application).**

Forwarded to Establishment

Signature of Employee

Counter Signature of the HoD

**FOR ESTABLISHMENT SECTION USE ONLY**

Particulars verified

Checked and verified

No. of request(s) \_\_\_\_\_

No. of NOCs issued \_\_\_\_\_

Junior Assistant (Estt.)

Superintendent (Estt.)

Assistant Registrar (Estt.)

Recommended  Not Recommended

Approved  Not Approved

Registrar

Dean (Faculty Welfare)

Director

To,  
Establishment Section