

**Instructions to 1<sup>st</sup> Year M. Tech. Candidates regarding Institute  
Reporting/Admission for the Academic Year 2019-2020.**

**Reporting details:**

**Reporting Dates:** 24<sup>th</sup> June to 27<sup>th</sup> June, 2019.

**Reporting Time:** 09.30 AM to 4.00 PM.

**Reporting Venue:** Committee Room, Dept. of Mechanical Engg., ITI Campus,  
NIT Uttarakhand, Srinagar (Garhwal), Uttarakhand.

**1. Documents required at the time of Admission:**

- (I) Document Verification Certificate issued by the Reporting Centre to the Candidate from first round to third round.
- (II) Printout of provisional admission letter issued by CCMT-2019.
- (III) **Following documents in original for verification along with one set of self-attested photocopies:**
  - (a) Photo ID proof as per Govt. of India norms.
  - (b) Photocopy of Aadhar Card.
  - (c) GATE Score Card (2017/2018/2019).
  - (d) Class X (High School) Mark Sheet & Certificate.
  - (e) Class XII (Intermediate) Mark Sheet and Certificate.
  - (f) All semesters mark sheet of qualifying examination (B.Tech./B.E.).
  - (g) Degree Certificate/ Provisional Degree Certificate of qualifying examination (B.Tech./B.E.)/ if not available undertaking for late submission.
  - (h) Proof of payment of seat acceptance fees Rs. 30,000/ for all categories.
  - (i) Certificate of category (SC/ST), if applicable, issued by the Competent Authority in the prescribed format (Central Govt. format) available at CCMT- 2019 website.
  - (j) Certificate of category of OBC (Central list), if applicable, is to be issued by the Competent Authority in the prescribed format (Central Govt. format), available at CCMT-2019 website, and should clearly mention that the candidate belongs to Non Creamy Layer. **The NCL certificate must be issued on or after April 01, 2019. The NCL certificate issued before that date will not be considered at all.**
  - (k) Certificate for Persons with Disabilities (PWD) in the prescribed format, available at CCMT-2019 website, if applicable. The certificate should be issued from a duly constituted Medical Board.
  - (l) EWS Certificate, if applicable, in the prescribed format as available



at CCMT-2019 website, issued by the Competent Authority.

- (m) Transfer Certificate (**Original to be submitted at the time of admission**)/ if not available undertaking for late submission.
- (n) Migration certificate (**Original to be submitted at the time of admission**)/ if not available undertaking for late submission.
- (o) Latest Character Certificate from the Institute last attended.
- (p) 10 Passport size color photographs.

(IV) Please bring two non-judicial stamp paper of Rs. 10 each, one should be in the name of the student and other should be in the name of the parent/guardian, along with you for making anti ragging affidavits **OR** Candidate can submit anti-ragging undertakings online through [www.antiragging.in](http://www.antiragging.in). Print out of online submitted undertakings by students and parent/guardian is required at the time of admission.

## 2. Fees Payment Instructions:

### Institute fees:

- (i) For GEN/GEN (EWS)/OBC category students: - `38,550/-
- (ii) For PWD(GEN/OBC) category students: - `38,550/-
- (iii) For SC/ST/SC(PWD)/ST(PWD) category students: - `3,550/-\*\*

**Hostel Fees:** - `19,720/

**\*\* As per the guidelines of Govt. of India, MHRD, tuition fees (Rs. 35,000/-) may not be charged from the SC/ST candidates at the time of admission. However, they have to deposit their tuition fee before the end of the Odd semester-2019 or in the next Even Semester-2020 along with next semester fees.**

**Note: (i) The above fee is in addition to the fees paid to the CCMT-2019.**

**(ii) The above fee covers the Institute fee for the first semester only i.e. Odd Semester-2019.**

**(iii) Candidates should see the details Fees Structure on the Institute website.**

**(iv) Hostel facility is available to all the newly admitted M.Tech. students.**

The Institute fees & Hostel fees (If availing hostel) should be paid during admission only through **separate Demand Draft** in favour of “**The Director, NIT Uttarakhand**” payable at Srinagar (Garhwal).

**Note: Cash/Cheque will not be accepted under any circumstances.**

It is mandatory for all the students to open a bank account in SBI, Srinagar Garhwal. All the transactions regarding refunds, scholarship etc. will be performed by the Institute to the students in the above mentioned SBI Account only.

Candidate and Parent are requested to visit the hostel before submitting the demand draft of hostel fee. Once hostel facility is availed, 'Seat Rent' and 'Electricity and Water Charges' are non-refundable.

### 3. Refund Rules:

Semester	Date of withdrawal	Amount to be deducted in fees submitted at the Institute	
		Amount to be deducted from the Institute fees	From Hostel fees
First	After Institute reporting Within one week	₹ 2,000/- + CCMT-2019 deductions (if any)	₹ 5,720/- + Mess Charges*
	After Institute reporting Within one month	₹ 10,000/- + CCMT-2019 deductions (if any)	
	After one month of Institute reporting	No refund of Tuition fee. Only refundable amount as per institute fee structure shall be refunded.	

**Note:** A candidate who does not report to the NIT Uttarakhand for Institute reporting/admission shall not be refunded any amount by Institute, deposited to CCMT-2019 by the Candidate. All refund will be performed by CCMT-2019 in this regard.

### 4. How to reach NIT Uttarakhand Campus:

Temporary Campus is located in Govt. Polytechnic, Srinagar Garhwal (Distt. Pauri Garhwal). Srinagar Garhwal is about 105 KM from Rishikesh on National Highway No. 58 leading to Badrinath (about 193 KM from Srinagar). Rishikesh is the nearest Railway Station. Haridwar, a major Railway station in Uttarakhand is about 130 KM from Srinagar Garhwal. Nearest Airport at Jolly Grant, Dehradun is about 125 KM away from Srinagar Garhwal. Taxis are available for Srinagar Garhwal from Airport. Buses and Taxis are available for Srinagar from Dehradun/Rishikesh/Haridwar. It takes around 4 to 5 hours to reach Srinagar from Rishikesh. In rainy season, road may be blocked due to land sliding. Candidates are requested to keep a spare day while planning for reporting. Alternate way to reach Srinagar is from Kotdwara (via Pauri), which is about 140 KM and takes around 5 to 6 hours.

### 5. Important Instructions to the students:

- The Classes will commence from 31<sup>st</sup> July, 2019 at Srinagar campus.
- Institute Hostel Facility is available for all the M.Tech Students.
- Each First Year M. Tech. candidate and his/her parent/ guardian, have to sign

and submit affidavits regarding anti-ragging at the time of reporting to this Institute for admission. In case, online undertaking is not submitted then an alternative arrangement is made at the Institute for notarizing the affidavits. For this purpose, each student will be required to pay necessary amount in cash towards notary expenses and this amount will be paid by the student to the notary directly at the time of reporting for admission. It is compulsory for each student and his/her parent/guardian to submit the affidavits at the time of reporting for admission. Therefore, it is compulsory for those students to report at the Institute with his/her parent/guardian at the time of reporting for admission who will submit offline anti-ragging undertaking.

- (iv) **Registration of the students will be conducted in their respective department from 10.00 am to 1.00 pm on 29.07.2019.** Registration is compulsory for all the newly admitted students. If any student does not register during that period, he/she will not be allowed further for registration in the semester. Such students would not be allowed to attend the classes and to appear in examination in ODD Semester-2019. The Institute has a very strict policy in this regard. It is mandatory to attend all the sessions of Orientation Programme.
- (v) An Orientation Program will be conducted on 30.7.2019 in the Auditorium at Polytechnic campus of the Institute. It is compulsory for all the students to attend all sessions of the Orientation program. The schedule of the Orientation program will be displayed on 29.07.2019.
- (vi) Students are required to appear in a screening test in English and Mathematics. The schedule of examinations will be intimated during admission. The students who are below satisfactory level in these tests are required to register for additional Preparatory English and Mathematics courses. Each student is required to get a valid pass grade in these courses in order to be eligible for graduation. The students who will not appear in the examination shall be treated as failed and they have to register for preparatory English and Mathematics courses.
- (vii) Institute is very strict about attendance in the class and does not accept any excuse for absenteeism. Students are advised to read the Ordinances available on Institute website and read carefully the rules regarding absenteeism in the class and Examination. Institute does not use any discretion for any reason to relax any of these stipulated conditions.



□ **Contact Details for any Admission Related Query:-**

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