

**राष्ट्रीय प्रौद्योगिकी संस्थान, उत्तराखण्ड**  
**NATIONAL INSTITUTE OF TECHNOLOGY, UTTARAKHAND**

Ref.No. \_\_\_\_\_

Date: \_\_\_\_\_

**REQUEST FOR INDENT OF ITEMS**

Name of the Indentor and designation: \_\_\_\_\_

Department/Section: \_\_\_\_\_

The following items may be issued for the day to day official purpose in the Department/Section:

S.No.	Name of Item(s)	Items in stock	Quantity	Remarks
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				

Indentor

HoD/Section Head

To  
The Dy./Asstt. Registrar (Stores)

**FOR STORE SECTION USE ONLY**

S.No.	Name of Item(s)	Quantity	Remarks	Received by
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				

As requested by the Indentor, the above item(s) may be issued.

**Approved / Not Approved**

Sr./Jr. Assistant (Stores)

Superintendent (Stores)

Dy./Asstt. Registrar (Stores)